



Class Registration

Class Title	
Registrant's Name	
If registering for child under 18, Students Name and Age	
Registrant's Street Address	
Registrant's City/Zip	
Registrant's Phone (please use tabs)	
Registrant's Email Address	
Date Registration Submitted	

Class Fee:	\$
Total Amount of Payment	\$

*Discounts are not available for Materials Fees. These are paid directly to the instructor at (the first) class.

PLEASE NOTE:

DON'T delay registering. We need to ensure there will be adequate participation so classes can be run. Receipt of your check, at least three weeks in advance of the class, will ensure your space. Your check will not be cashed until the class is run.

Rev. 01-2015

Make check(s) out to **Marlborough Arts Center**

and mail with this form to:
 Marlborough Arts Center
 Attention: Class Registrar
 231 N. Main Street
 Marlborough, CT 06447

PERMISSION

In an emergency situation, I hereby give permission for myself, or participating student, to be transported to a medical facility for medical attention. It is hereby understood and agreed that I shall assume full responsibility for all transportation and medical costs regardless of what is covered by my insurance.

I agree to indemnify and hold harmless the Marlborough Arts Center and its agents and employees from any injuries or damages caused by or resulting from participation in the programs sponsored by the Marlborough Arts Center.

I have read the above statements and, by signing this, I agree to them: **(must be signed by someone over 18)**

Please print name legibly
Signature



(please detach at dotted line and keep this portion)

CLASS & GENERAL INFORMATION

Please see our website at www.marborougharts.org for more information on class descriptions, materials required, and teacher biographies. Unless specified, classes are held in our classroom. We have a kitchenette and restrooms with handicap access. Ample parking is provided in our private lot.

REGISTRATION POLICIES

Deposits and class tuition will be refunded if a class is canceled by the Arts Center. Withdrawals from this class may occur up to one week before class begins. A \$25.00 withdrawal fee will be deducted from your refund.

No refunds will be made for withdrawals within one week of the first class, for "no shows", or withdrawals after class begins.

CONFIRMATIONS ARE NOT MAILED

Assume you are registered unless notified.

MAKE-UP CLASSES

Classes canceled by the Arts Center will be re-scheduled. There will be no make-up classes for those missed by the student.

STUDENTS AGE 18 AND YOUNGER

Children must be dropped off and picked up no more than 15 minutes before the start and after the end of the class. After 15 minutes beyond the end of class, parents will be charged at the rate of \$15.00 per half hour or part thereof.

STUDENTS WITH DISABILITIES

The Marlborough Arts Center is a handicap accessible building. If special accommodations are required, please call the center at 860-295-9389.

Marlborough Arts is a non-profit 501(c)3 regional center for fine arts, the performing arts and fine crafts located at 231 N. Main St., Marlborough, CT 06447. Please see our website at www.marborougharts.org.

LIKE and SHARE us on
[facebook.com/MarlboroughArtsCenter](https://www.facebook.com/MarlboroughArtsCenter),
 or call us at 860-295-9389.

REGISTRANT'S PAYMENT INFO

Check mailed on (date):	Check No.
Class Name	Check Amount

A membership form can be found on our website. Please provide a separate check and mark "Membership" in the memo area.

Memberships run from January 1 to December 31.