

Marlborough Arts Center Inventory form

Name _____

Phone _____

Address _____

E-Mail _____

INVENTORY:

Title and Detailed Description for labels (Please write clearly)	Size	Medium	Price
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1 _____

2. _____

3 _____

4 _____

5 _____

6 _____

While every precaution will be taken during the handling and displaying of the art, the Marlborough Arts Center is not responsible for any damage, should it occur. It is recommended artists carry their own insurance.

Marlborough Arts Center may use photographs of you/your item for advertisement purposes on our website and in local newspapers. Participating artists are asked to volunteer for 4 hours(one afternoon) of gallery sitting during the duration of the exhibit. Sign-up sheets will be available on delivery dates. **Due to storage issues, there will be a \$15 per item late fee assessed for art not picked up at the end of show.**

I have read and agree to participating rules and dates:

Artist's Signature _____ Date _____

Received by MAC member _____ Date _____

(To be signed at closing of show)

Pick up: Artist Signature _____ Date _____

MAC member _____ Date _____